



# HVAC Rebate Application – Central A/C, Heat Pump, and Window A/C

Program Dates: February 1, 2025 – January 31, 2026

Join us as we take the next STEP. Our five-year Sustainable Tomorrow Energy Plan (STEP) provides \$350 million to help homes across San Antonio save energy, save money, and create a brighter future for everyone.

## Follow these easy steps!

### Required Documents

#### All Projects

- Completely fill out application with your CPS Energy account information (name that appears on your CPS Energy bill) associated with the installation address
- Application must be signed by the CPS Energy Account Holder

#### Rebate-specific information as listed below:

##### HVAC Early Replacement or Replace on Burnout

- Copy of your invoice (itemized cost breakdown) from a licensed contractor including:
  - Outdoor and indoor model and serial numbers of newly installed system
  - Installation date
  - Installation address
  - Total cost paid
- Copy of the AHRI certificate or AHRI certificate number
- Photos of existing system (Early Replacement only)
- Permit information must be provided on application (City of San Antonio only)

##### Window A/C

- Copy of your receipt/invoice
- Equipment must be ENERGY STAR® rated
- Photograph of the unit's model number and serial number

*Incomplete applications may be delayed. Application must be received within 30 days of installation.*

## How to submit your CPS Energy Rebate Application

#### Mail to:

CPS Energy Residential Efficiency Programs  
P.O. Box 830091  
San Antonio, TX 78283

#### Email to:

CPSEnergyResidential@clearesult.com  
*(Include scanned copies of application, product invoice, and/or contractor's invoice)*

To obtain further information or to check the availability of funds, please check the program website at [cpsenergy.com/residentialrebates](https://cpsenergy.com/residentialrebates). If you need further information, please call **210-353-2SAV (2728)**.



Sustainable Tomorrow Energy Plan (STEP) aims to reduce our community's demand for energy by 410 megawatts (MW) over 5 years with equitable programs designed to help customers save energy and money.



## CPS Energy Account Holder Information

Account Holder First Name*		Account Holder Last Name*		Account Number			
Installation Address			City		State	TX	ZIP
Mailing Address			City		State	TX	ZIP
Email Address*			Contact Phone Number				
How did you hear about this program?	<input type="checkbox"/> Event <input type="checkbox"/> Contractor <input type="checkbox"/> Friends/Family <input type="checkbox"/> Mailer/Bill Insert <input type="checkbox"/> Utility <input type="checkbox"/> Website						
Rebate Type	<input type="checkbox"/> HVAC Early Replacement <input type="checkbox"/> HVAC Replace on Burnout <input type="checkbox"/> Window A/C						

\*Unless the optional Payment Release section is completed below, authorizing payment to a third party including landlords, checks will be made payable to the Account Holder on record with CPS Energy. The Account Holder is responsible for accuracy. By providing a valid email address you will be notified of the status of your rebate.

## Installing Contractor Information

Contractor Company Name			Contact Name				
Mailing Address			City		State	TX	ZIP
License Numbers	Permit Number*				Install Date		
Email			Phone				

\*Permit number MUST be filled out for all HVAC projects completed within the City of San Antonio limits.

## Payment Release Authorization (optional)

Complete this section ONLY if the rebate payment is to be paid to a third party, such as a landlord or contractor. If the payment is to be made payable to the installing contractor, the rebate discount must be shown as a credit on the Account Holder invoice.

I, the CPS Energy Account Holder, authorize CPS Energy to send the Home Energy Rebate payment to the contractor named above, or the other third party named below. I understand and acknowledge that I will not be receiving the rebate payment directly. I also understand and acknowledge that my release to a third party does not exempt me from adhering to all the Terms and Conditions of the Home Energy Rebate.

Check Made Payable to							
Third Party is my	<input type="checkbox"/> Contractor <input type="checkbox"/> Landlord <input type="checkbox"/> Other						
Contact Name			Contact Phone			Email	
Mailing Address			City		State	TX	ZIP

CPS Energy Account Holder's Signature

Date

\*Signature must be CPS Energy Account Holder's signature. By providing a valid email address you will be notified of the status of your rebate.

## Account Holder Required Signature

Under penalty of perjury, I certify that the above declaration is true and correct; and I understand and acknowledge that the information is subject to audit and investigation by CPS Energy, and a site visit/audit for rebate eligibility may be required prior to payment of the Home Energy Rebate. The site visit/audit is for record purposes only and does not guarantee the quality of the work performed. I have read and agree to the Terms and Conditions of the Home Energy Rebate. I also understand and acknowledge that submission of this application does not guarantee qualification for the rebate. The program will end when funds are depleted.

CPS Energy Account Holder's Signature

Date



## HVAC Early Replacement and Replace on Burnout

HVAC Conversion Chart	
Sizes (tons)	BTU <sub>h</sub> (cooling capacity)
1.0	0 – 17,999
1.5	18,000 – 20,999
2.0	21,000 – 26,999
2.5	27,000 – 32,999
3.0	33,000 – 38,999
3.5	39,000 – 44,999
4.0	45,000 – 53,999
5.0	54,000 and above

HVAC Requirement Chart				
System Type	BTU <sub>h</sub> Capacity	SEER2	EER2	HSPF2
Central A/C, Mini Split A/C	< 45,000 BTU <sub>h</sub>	14.3 SEER2	11.7 EER2	N/A
Central A/C, Mini Split A/C	≥ 45,000 BTU <sub>h</sub>	13.8 SEER2	11.2 EER2	N/A
Heat Pump, Mini split Heat Pump	N/A	14.3 SEER2	11.7 EER2	7.5 HSPF2
All systems*	N/A	≥ 15.2 SEER2	9.8 EER2	7.5 HSPF2

\*If system is rated 15.2 SEER2 or higher, minimum EER2 becomes 9.8 EER2

**HVAC REBATE SPECIFICATIONS:** To qualify for a rebate, newly installed central a/c central heat pump, or ductless mini-split system efficiency ratings must meet minimum requirements as specified in the HVAC requirement chart above. New system efficiency ratings and BTU<sub>h</sub> will be verified using corresponding AHRI certificate. The AHRI certificate can be found at [ahridirectory.org](http://ahridirectory.org) and must match the new system (condenser, coil, and furnace) model numbers. New system tonnage will be verified using HVAC Conversion Chart. These rebates apply to home improvement or retrofit projects only. Must be a full system one-for-one replacement.

### New System Information (MUST BE COMPLETED)

Qualifying Type of Unit:	<input type="checkbox"/> Central A/C <input type="checkbox"/> Heat Pumps <input type="checkbox"/> Ductless Mini-Splits			Manufacturer:	
Date Installed (MM/DD/YY)	AHRI Certificate Number	BTU (Cooling Capacity)	SEER2 Rating	EER2 Rating	HSPF2 Rating

To qualify for Early Replacement, all of the following criteria MUST be met:

- Existing equipment MUST be operational
  - All existing equipment MUST be less than 25 years old if applying for central systems and less than 20 years old if applying for heat pump systems
  - Photos and existing system model and serial numbers MUST be provided (condenser, coil, and furnace)
- If any information is not provided, the rebate will be processed as a Replace on Burnout.

### Early Replacement Central A/C, Central Heat Pump, and Ductless Mini-Splits

EXISTING SYSTEM (REPLACED SYSTEM) INFORMATION (MUST BE COMPLETED TO QUALIFY)					
Existing System Age _____	Photos Provided? <input type="checkbox"/> Yes <input type="checkbox"/> No	Operational? <input type="checkbox"/> Yes <input type="checkbox"/> No	Electrical Resistance OR Air Source Heat Pump (for Heat Pumps Only) <input type="checkbox"/> Electrical Resistance <input type="checkbox"/> Air Source Heat Pump		
Existing Outdoor Model Number			Serial Number		
Existing Outdoor Model Number			Serial Number		
Existing Outdoor Model Number			Serial Number		
	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5
SEER2 Ratings (See AHRI)	≥ 13.8 – 15.1 SEER2	≥ 15.2 – 16.1 SEER2	≥ 16.2 – 17.0 SEER2	≥ 17.1 – 19.9 SEER2	≥ 20.0+ SEER2
Early Replacement Rebate Payout	\$115/cooling ton	\$130/cooling ton	\$175/cooling ton	\$250/cooling ton	\$310/cooling ton

### Replace on Burnout Central A/C, Central Heat Pump, and Ductless Mini-Splits

Qualifying Type of Unit:	<input type="checkbox"/> Central A/C <input type="checkbox"/> Heat Pumps <input type="checkbox"/> Ductless Mini-Splits			Manufacturer:	
Existing System Age _____	Operational? <input type="checkbox"/> Yes <input type="checkbox"/> No	For Replace on Burnout rebates, existing system information and photos are not required.			
	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5
SEER2 Ratings (See AHRI)	≥ 13.8 – 15.1 SEER2	≥ 15.2 – 16.1 SEER2	≥ 16.2 – 17.0 SEER2	≥ 17.1 – 19.9 SEER2	≥ 20.0+ SEER2
Replace on Burnout Payout	\$90/cooling ton	\$120/cooling ton	\$150/cooling ton	\$225/cooling ton	\$275/cooling ton



# Window A/C

## New A/C Information

## Existing A/C Information (if available)

Manufacturer		Manufacturer		
Model Number		Model Number		
Year		Age of Replaced Unit		
Cooling Capacity of Installed Unit (BTUh)		Cooling Capacity of Installed Unit (BTUh)		
Serial Number		Serial Number		
Louvered Sides		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Capacity (BTUh)	Minimum CEER	Rebate	Please indicate size range of installed equipment below. Equipment must be ENERGY STAR rated and meet the minimum efficiency; otherwise application will be disqualified.
Louvered Sides	> 8,000 and < 14,000	12	\$15	
	> 14,000 and < 20,000	11.8	\$15	
	> 20,000 and < 25,000	10.3	\$25	
	> 25,000	9.9	\$25	
Non-Louvered Sides	> 8,000 and < 11,000	10.6	\$15	
	> 11,000 and < 14,000	10.5	\$15	
	> 14,000 and < 20,000	10.2	\$25	
	> 20,000	10.3	\$25	

### Documentation

Applications must be signed by Account Holder. Missing documentation/information will delay processing. Contractor's invoice/purchase receipt must be provided and show model number and serial numbers for all newly installed equipment. For Central Air, this includes condenser, coil, and furnace. To qualify for an early replacement rebate, photos and replaced equipment information are mandatory. Replaced equipment MUST be less than 25 years old for Central System or less than 20 years old for Heat Pump system to qualify for early replacement. If any information is not provided, the system is 25 years or older, and/or not operational then rebate will be processed as a Replace on Burnout rebate.

### Terms and Conditions

- Eligibility.** The rebate project must be completed for a residential CPS Energy Account Holder within the CPS Energy service area. A residential structure is defined as a single-family home, up to a fourplex. The rebate amount will not exceed the cost of the project. This rebate does not qualify for new homes. (Please see our rebates available for New Home Construction.)
- Access.** Account Holder agrees to allow the program implementer to access its facilities, energy use, and cost information for the purposes of implementing this Agreement. If Account Holder is a tenant, Account Holder represents that by signing this document they have obtained the property owner's permission to install energy efficiency measures under this Agreement.
- Project Timeline.** Applications and supporting documents must be filed within 30 days of the completion of the work. The project must be completed between February 1, 2025–January 31, 2026.
- Permitting.** To qualify for the rebate, all HVAC equipment must be installed by an HVAC contractor licensed in the State of Texas. Installers shall secure and pay for all permits, governmental fees, and licenses necessary for proper completion of the Project. Upon request, the installer shall provide CPS Energy with a copy of the electrical permit or the green tag inspection.
- Program Discretion.** Rebates are available on a first-come, first-served basis. Rebate amounts and offerings are subject to change or termination without notice at the discretion of CPS Energy. THIS PROGRAM IS SUBJECT TO CHANGE OR CANCELLATION WITHOUT NOTICE. The rebate amount will not exceed the total cost of the project.
- Assignment.** Account Holder shall not assign its rights or obligations under the rebate application or these Terms and Conditions, or any part thereof, without the prior written consent of CPS Energy. Further, Account Holder shall not assign, by power of attorney or otherwise, any of the money payable under the rebate application or these Terms and Conditions without the prior written consent of CPS Energy. If Account Holder does not obtain CPS Energy's prior written consent, any purported assignment or delegation shall be null and void. These Terms and Conditions shall bind and inure to the Account Holder's permitted successor or assignee.

- Payment.** In order to qualify for rebates, all HVAC equipment must be installed by an HVAC contractor licensed within the State of Texas. Once completed paperwork is submitted, rebate payments are made within 8–12 weeks. All rebate checks are payable to the Account Holder named on the utility bill (unless payment release authorization request has been made). If the payment is to be made payable to the installing contractor, the rebate discount must be shown as a credit on the Account Holder invoice. CPS Energy reserves the right to refuse payment and participation if the Account Holder or contractor violates these program terms and conditions. Incomplete applications will either delay payments or result in denial of application approval.
- Inspection and Verification.** Applications are subject to verification. If the verification cannot be completed, the rebate will not be paid. All applications are subject to an inspection by CPS Energy or its designated agent. CPS Energy reserves the right to reject the rebate amount requested if the product installed was not done in accordance with these Terms and Conditions.
- Miscellaneous.** This Agreement shall be governed by and construed under the laws of the State of Texas, without regard to conflict of law rules. The failure of either party to enforce strict performance by the other of any provision of this Agreement, or to exercise any right available to the party under this Agreement, shall not be construed as a waiver of such party's right to enforce strict performance in the same or any other instance. The parties acknowledge and agree that the program implementer is an intended third-party beneficiary under this Agreement.

### Disclaimers

TO THE EXTENT ALLOWED BY LAW, ACCOUNT HOLDER AGREES TO INDEMNIFY CPS ENERGY, CLEARRESULT (THE "PROGRAM IMPLEMENTER"), AND EACH OF THEIR AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, AGENTS, EMPLOYEES, AND REPRESENTATIVES AGAINST ALL LOSS, DAMAGES, COSTS AND LIABILITY ARISING FROM ANY CLAIMS RELATED TO ANY PRODUCTS INSTALLED OR SERVICES PERFORMED DURING THE INSTALLATION OR MAINTENANCE OF EEM (ENERGY EFFICIENCY MEASURES). NEITHER SPONSOR, CLEARRESULT, NOR ACCOUNT HOLDER SHALL BE LIABLE TO EACH OTHER FOR ANY INCIDENTAL, SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES RELATED TO THIS AGREEMENT. NEITHER CPS ENERGY NOR PROGRAM IMPLEMENTER EXPRESSLY OR IMPLICITLY WARRANTS THE PERFORMANCE OF ANY EQUIPMENT OR ANY QUALITY OF WORK. NO WARRANTY OF ANY KIND, WHETHER STATUTORY, WRITTEN, ORAL, OR IMPLIED (INCLUDING WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY), WILL APPLY.

(Contact your contractor or equipment supplier for any warranties.)

